

UPSTAGE DANCE CENTRE WINTER SHOW 2025

WINTER SHOW INFORMATION PACKET:

This packet contains everything you need to know about our Winter Show!

Please read through it prior to coming to the Zoom Winter Show Information meeting. You can address any questions with your teacher or office staff next week.

WINTER SHOW

Date: Sunday, December 7, 2025

Time: 12:30pm Show A
2:00pm Show B

Location: Louisville Memorial Auditorium
970 S. Fourth St.
Louisville, KY 40204

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2025 WINTER SHOW INFORMATION PACKET



We are excited that you are joining us this year for our 14th Annual Winter Show!

WINTER SHOW ZERO BALANCE REQUIREMENT:

- All accounts will need a **ZERO** balance to participate in our Winter Show, including **full December tuition**.
- Accounts have already been invoiced for your November and December tuition.
 - **IMPORTANT:**
 - **November tuition** is due on November 10th. Cards on file will be charged on November 15th for unpaid fees due on or before November 10th.
 - **December tuition** is due on November 27th. Cards on file will be charged on December 1st for unpaid fees due on or before November 10th.
- Cards on file will be charged for all outstanding account balances on the dates listed above. To pay your balance with cash, check or Venmo we must receive payment by 8:00am on the day we run cards on file.
 - If your card declines for any reason, a \$25 Declined Card Fee will be invoiced to your account.
- Please, log into your parent portal to view your account balance.
- If you have any questions regarding your account please email us at udcoffice2012@gmail.com or see one of our office staff.
- Thank you for your prompt payment and understanding.

WINTER SHOW INFORMATION

- **Date:** Sunday, December 7, 2025
- **Show Times:**
 - 12:30pm Show A
 - 2:00pm Show B
 - **NUMBERS 1-10** should be dressed and ready 20 minutes prior to start time
- **What to wear:** Costume, accessories, tights, shoes, hair and make-up.
- **PHOTOGRAPHY AND VIDEOTAPING IS STRICTLY PROHIBITED!**
- Dancers will sit with their families in the auditorium during the show.
- Have your child in the holding zone 3 numbers before they are to perform.
- Dancers will line up for the finale after the conclusion of #13 "You Make It Feel Like Christmas!"
 - All dancers are required to wear their costume from the last dance they performed in for the finale.
- **Auditorium Policy:** All attendees will be cleared from the auditorium immediately after Show A for Show B.
- **There are 2 shows this year! Please, ensure you review the lineups for proper show times.**
- This year our Winter Show is a ticketed event. Tickets can only be scanned once; spectators will receive a band for re-entry. See the "Winter Show Ticket Sales" for more information.

WINTER SHOW COSTUMES:

- Please review the Winter Show Costume Look Book ([click here to view](#)) which holds all of the information regarding class performance costumes, hair, makeup, shoes, etc.
- Combo class costumes must be purchased and provided separately by parents - info in the Look Book.
- Dancers must order their Winter Show shoes through Upstage by November 6, 2025, to avoid additional rush fees or availability issues.

WINTER SHOW MEMORIAL AUDITORIUM FEE:

- There will not be a Winter Show Memorial Auditorium Fee this year.
- All attendees wishing to observe the show must purchase their tickets through our designated ticket provider.

WINTER SHOW TICKET SALES:

- **Tickets will be on sale on Monday, November 3, 2025** through showtime on Sunday, December 7, 2025.
- **Cost:** \$10.00 per ticket (*plus a ticket fee & tax*)
- **Ticket Purchasing Information:**
 - You will purchase your tickets through the link provided below:
 - <https://32310.danceticketing.com/>
- **How do I know what show my child is in?**
 - You can verify your child's show(s) by using the lineups on pages 4-5.
 - When purchasing tickets use the search box above to highlight the performances they are in.
- **Who needs a ticket?**
 - Everyone needs a ticket except dancers and lap children aged 3 and under.
 - If you have any trouble with tickets, you will need to go through the ticketing company via the link at the footer of the ticketing company's website.
- **My child is in both Winter Shows do I have to purchase tickets to both shows?**
 - Yes, you will need a ticket for each show your dancer is participating in.
- **What time will doors open?**
 - Doors will open to the public at 11:30pm for the 12:30pm Show.
 - Doors will open to the public at 1:30pm for the 2:00pm Show.
- **Can I reserve seats?**
 - Our tickets are for general admission, therefore seats are first come first serve.
- **I need an ADA accessible seat for my family member. How can I secure one?**
 - The Louisville Memorial Auditorium offers several main-level seats that accommodate wheelchairs.
- **Is re-entry into the Louisville Memorial Auditorium available?**
 - All tickets can only be scanned one time to grant you initial access into the theatre.
 - Once your ticket is scanned a wristband will be secured to your wrist to grant you re-entry to the Louisville Memorial Auditorium should you need to step outside.
 - We will have someone at the door checking tickets and wristbands throughout both shows.
- **We do anticipate many spectators, so please don't wait to purchase tickets. They will go fast!!**

WINTER SHOW • 12:30PM SHOW

Start Time: 12:30pm

Sunday, December 7, 2025 • Louisville Memorial Auditorium

1	River Team Ballet	Report backstage at 12:15pm!
2	That Christmas Morning Feeling Leah Thursday 6:30 • Musical Theatre Ages 10+	We will announce for dancers to lineup in the holding zone prior to the show. <i>Parent pickup at holding zone after dancing.</i>
3	The Polar Express Leah Thursday 7:30 • Acro Ages 7-9	We will announce for dancers to lineup in the holding zone prior to the show. <i>Parent pickup at holding zone after dancing.</i>
4	Frosty the Snowman Tanesha Tuesday 6:00 • Ballet Ages 2-3	We will announce for dancers to lineup in the holding zone prior to the show. <i>Parent pickup at holding zone after dancing.</i>
5	O Come Emmanuel Maggie Thursday 7:30 • Ballet Ages 10+	Report to the holding zone after #1 River <i>Parent pickup at holding zone after dancing.</i>
6	The Peppermint Twist Leah Thursday 5:30 • Combo Ages 4-6 (Tap)	Report to the holding zone after #2 That Christmas Morning Feeling <i>Parent pickup at holding zone after dancing.</i>
7	Wizards of Winter Team Acro	Report backstage after changing.
8	Christmas The Whole Year Round Maya Wednesday 6:30 • Combo Ages 7-9 (Jazz)	Report to the holding zone after #4 Frosty the Snowman <i>This class will be held backstage after dancing.</i>
9	Deck the Rooftop Leah Monday 5:30 • Acro Ages 4-6	Report to the holding zone after #5 O Come Emmanuel <i>This class will be held backstage after dancing.</i>
10	Christmas Wrapping Maggie Thursday 6:30 • Ballet Ages 6-9	Report to the holding zone after #6 The Peppermint Twist <i>This class will be held backstage after dancing.</i>
11	What You Want for Christmas Tanesha Wednesday 6:30 • Hip Hop Ages 10+	Report to the holding zone after #7 Wizards of Winter <i>This class will be held backstage after dancing.</i>
12	Sleigh Ride Lilly Tuesday 5:00 • Acro Ages 2-3	Report to the holding zone after #8 Christmas The Whole Year Round <i>This class will be held backstage after dancing.</i>
13	You Make It Feel Like Christmas Team Tap	Report to the holding zone after changing.
14	What Christmas Means To Me Finale - Entire Cast	Dancers in #2-#6 report to the holding zone after #13 for the Finale!

Please exit the venue as quickly as possible, as we will have to scan in the tickets for the spectators of the next show.

WINTER SHOW • 2:00PM SHOW

Start Time: 2:00pm

Sunday, December 7, 2025 • Louisville Memorial Auditorium

1	River Team Ballet	Report backstage at 1:45pm!
2	Last Year I Got Coal for Christmas Leah Monday 6:30 • Combo Ages 4-6 (Jazz)	We will announce for dancers to lineup in the holding zone prior to the show. <i>Parent pickup at holding zone after dancing.</i>
3	Rudolph Tanesha Tuesday 7:00 • Hip Hop Ages 7-9	We will announce for dancers to lineup in the holding zone prior to the show. <i>Parent pickup at holding zone after dancing.</i>
4	Frosty the Snowman Lindsey Monday 4:15 • Ballet Ages 2-3	We will announce for dancers to lineup in the holding zone prior to the show. <i>Parent pickup at holding zone after dancing.</i>
5	Oh Santa! Leah Monday 7:30 • Combo Ages 10+ (Jazz)	Report to the holding zone after #1 River <i>Parent pickup at holding zone after dancing.</i>
6	Christmas Soul Leah Wednesday 5:30 • Acro Ages 7-9	Report to the holding zone after #2 Last Year I Got Coal for Christmas <i>Parent pickup at holding zone after dancing.</i>
7	Snow Team Lyrical	Report backstage after changing. Return Lyrical Skirt following dance.
8	Elf on the Shelf Tanesha Wednesday 5:30 • Hip Hop Ages 3-6	Report to the holding zone after #4 Frosty the Snowman <i>This class will be held backstage after dancing.</i>
9	Sparklejollytwinklejingly Leah Tuesday 6:00 • Musical Theatre Ages 5-9	Report to the holding zone after #5 Oh Santa! <i>This class will be held backstage after dancing.</i>
10	Santa Claus is Comin' Leah Friday 5:30 • Rhythm Works	Report to the holding zone after #6 Christmas Soul <i>This class will be held backstage after dancing.</i>
11	Carol of the Bells Kayleigh Monday 6:30 • Acro Ages 10+	Report to the holding zone after #7 Snow <i>This class will be held backstage after dancing.</i>
12	Once Upon a December Lindsey Wednesday 6:30 • Ballet Ages 4-6	Report to the holding zone after #8 Elf on the Shelf <i>This class will be held backstage after dancing.</i>
13	You Make It Feel Like Christmas Team Tap	Report to the holding zone after changing.
14	What Christmas Means To Me Finale - Entire Cast	Dancers in #2-#6 report to the holding zone after #13 for the Finale!

DRESSING ROOM ASSIGNMENTS

Dancers are not permitted to get dressed or do hair and makeup in the restrooms or hallways at the venue.

All dancers will need to use the appropriate dressing rooms listed below!

If your dancer is in numbers that are close together and will need to change their shoes backstage, please send them with their shoes inside of their dance bag for their first routine. Label shoes with their name.

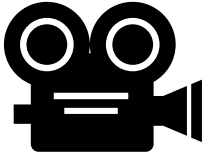
Dressing Room	Location	Dancers
Room 1	Main Level Stage Left	Reserved
Room 2	Main Level Stage Left	Reserved
Room 3	Main Level Stage Left Go through the holding zone - it is the last door on the right before you reach the Stage Left Stairs.	Recreational Dancers Quick Changes Everleigh Jett - Show B #8 and #12 Neveah Malone - Show B #8 and #12 <i>1 parent/guardian may accompany them to change in this room.</i> <i>Please have your dancer wear their ballet tights under their black leggings for their hip hop routine. This will help in them getting changed quickly for their next performance.</i>
Room 4	Main Level Stage Left	Teachers Alumni
Room 5	Upstairs Stage Left	Reserved
Room 6	Upstairs Stage Left	Reserved
Room 7	Upstairs Stage Left	Reserved
Room 8	Upstairs Stage Left	Reserved
Room 9	Upstairs Stage Left	Reserved
Room 10	Upstairs Stage Right	Recreational Dads with Daughters
Room 11	Upstairs Stage Right Go backstage and use the stairs on the far side.	Recreational Boys
Room 12	Upstairs Stage Right Go backstage and use the stairs on the far side.	Recreational Boys
Basement	Downstairs Stage Left & Right No males allowed in area! There are garment racks available to hang up your costumes.	Recreational Girls

WINTER SHOW ADD ONS



- **Winter Show Merchandise:**

- Winter Show merchandise has been ordered, and all items will be distributed to each dancer at the end of their class once they arrive.
- Dancers participating in Acrobatic Arts, Hip Hop, Musical Theatre, Rhythm Works, and Team Routines will receive their shirts at the conclusion of their respective classes upon arrival.



- **Winter Show Videography:**

- Video recording is **STRICTLY PROHIBITED** by audience members during the show.
- Washington Photography will be recording our Winter Show this year!
- Digital downloads of the full Winter Show will be available for purchase for one rate.
- A Link for ordering will be available closer to the Winter Show.

THANKSGIVING BREAK

- Upstage Dance Centre will be closed from November 26th to 30th for Thanksgiving.
- All Wednesday, Thursday, and Friday classes will come at the times noted below during that week.

Makeup Class Date	Attending Classes	Teacher
Monday, November 24th: 5:30-6:30pm	Leah Wednesday 5:30 - Acrobatic Arts Ages 7-9 Leah Thursday 7:30 - Acrobatic Arts Ages 7-9	Ms. Leah
Monday, November 24th: 6:30-7:30pm	Tanesha Wednesday 5:30 - Hip Hop Ages 3-6 Leah Thursday 5:30 - Combo Ages 4-6	Ms. Leah
Monday, November 24th: 6:30-7:30pm	Tanesha Wednesday 6:30 - Hip Hop Ages 10+ Leah Thursday 6:30 - Musical Theatre Ages 10+	Ms. Kayleigh
Monday, November 24th: 7:30-8:45pm	Maggie Thursday 7:30 - Ballet Ages 10+	Ms. Leah
Tuesday, November 25th: 6:00-7:00pm	Lindsey Wednesday 6:30 - Ballet Ages 4-6	Ms. Tanesha
Tuesday, November 25th: 6:00-7:00pm	Maya Wednesday 6:30 - Combo Ages 7-9 Leah Friday 5:30 - Rhythm Works	Ms. Leah
Tuesday, November 25th: 7:00-8:00pm	Maggie Thursday 6:30 - Ballet Ages 7-9	Ms. Tanesha

SPRING RECITAL COSTUME FEES:

- Winter Show costume deposits of \$55 per dancer per class are due on Thursday, December 11, 2025.
 - Cards on file will be charged on Monday, December 15, 2025.
- Spring Recital costume balances of \$50 per dancer per class are due on Saturday, January 10, 2026.
 - Cards on file will be charged on Thursday, January 15, 2026.